

ABOVEGROUND PETROLEUM TANK MONTHLY INSPECTION REPORT

Facility Registration Number _____		Name of Inspector _____			
Date of Inspection _____		Address of Inspector _____			
ITEM	TANK # _____	TANK # _____	TANK # _____	TANK # _____	REPORT ON THE NEED FOR REPAIR
TANK CONDITION	CIRCLE BELOW Y=YES, OR N=NO				
Leaks or Spills	Y N	Y N	Y N	Y N	
Cracks/Bulges/Corrosion	Y N	Y N	Y N	Y N	
Exterior Tank Surfaces Painted	Y N	Y N	Y N	Y N	
Labeled (Design/Working Capacity/Tank#)	Y N	Y N	Y N	Y N	
Gauge or High Level Alarm Working	Y N	Y N	Y N	Y N	
Leak Detection Monitored & Inspected	Y N	Y N	Y N	Y N	
Interstitial Port Labeled & Locked	Y N	Y N	Y N	Y N	
Cathodic Protection Monitored & Inspected	Y N	Y N	Y N	Y N	
FOUNDATION/STRUCTURAL					
Settlement/Cracks/Corrosion	Y N	Y N	Y N	Y N	
Anchor Bolts Tight	Y N	Y N	Y N	Y N	
SECONDARY CONTAINMENT					
Cracks/Gaps/Punctures/Corrosion	Y N	Y N	Y N	Y N	
Paint/Sealant in Good Condition	Y N	Y N	Y N	Y N	
Stormwater Build-up	Y N	Y N	Y N	Y N	
Stormwater Discharge Date(s)					
Drainage Valve Locked Closed	Y N	Y N	Y N	Y N	
PIPES/VALVES/PUMPS/SUMPS					
Leaks or Spills	Y N	Y N	Y N	Y N	
Fill Port API Color Coded	Y N	Y N	Y N	Y N	
Fill Port & Dispenser Sumps Maintained	Y N	Y N	Y N	Y N	
Corrosion/Discoloration	Y N	Y N	Y N	Y N	
Supports in Good Condition	Y N	Y N	Y N	Y N	
Valves Operational	Y N	Y N	Y N	Y N	

Inspector Certification I certify that this inspection was performed in a manner consistent with requirements of 6NYCRR Part 613.6 (see back). Signature _____

**Aboveground Storage Tank Monthly Inspection Requirements from the
New York State Petroleum Bulk Storage (PBS) Regulations (6NYCRR Parts 612-614)**

6NYCRR Part 613.6 (a) Monthly inspections. The owner or operator of an aboveground storage facility must inspect the facility at least monthly. This must include:

- (1) inspecting exterior surfaces of tanks, pipes, valves and other equipment for leaks and maintenance deficiencies;
- (2) identifying cracks, areas of wear, corrosion and thinning, poor maintenance and operating practices, excessive settlement of structures, separation or swelling of tank insulation, malfunctioning equipment and structural and foundation weaknesses; and
- (3) inspecting and monitoring all leak detection systems, cathodic protection monitoring equipment, or other monitoring or warning systems which may be in place at the facility.

6NYCRR Part 613.6 (c) Inspection reports. (1) Reports for each monthly inspection and ten-year inspection must be maintained and made available to the Department upon request for a period of at least ten (10) years.

- (2) The reports must include the following information:
 - (i) facility registration number,
 - (ii) identification number for tank inspected,
 - (iii) date of inspection,
 - (iv) results of inspection including a report on the need for repair,
 - (v) certification by the inspector that the inspection has been performed in a manner consistent with requirements of section 613.6,
 - (vi) address of inspector, and
 - (v) signature of inspector.

6 NYCRR Part 613.8 Reporting of spills and discharges - Any person with knowledge of a spill, leak or discharge of petroleum must report the incident to the Department within two (2) hours of discovery. The results of any inventory record, test or inspection which shows a facility is leaking must be reported to the Department within two (2) hours of the discovery. Notification must be made by calling the telephone hotline (800) 457-7362.

A copy of the PBS regulations (Parts 612-614) may be found at <http://www.dec.ny.gov/regs/2490.html>. For further information contact: New York State Department of Environmental Conservation, Region 7, 615 Erie Boulevard West, Syracuse, NY 13204. Telephone 315-426-7464. NYSDEC Region 7 counties are: Oswego, Onondaga, Cayuga, Madison, Cortland, Tompkins, Chenango, Broome, Tioga.